

**ACADEMIC AFFAIRS OFFICE**  
**INDIAN INSTITUTE OF TECHNOLOGY ROORKEE**  
**Roorkee – 247667**

No. Acd./ 11 /Senate-89

Dated: January 07, 2022

**Subject: Guidelines for credit transfer of Undergraduate and Masters students  
(Item No. 89.6)**

The Senate in its 89<sup>th</sup> meeting held on 09.12.2021 approved the following guidelines for credit transfer of Undergraduate and Masters students:

1. Transfer of credits earned by the students from reputed institutions known for high academic standards in India and abroad, which have an MOU with the Institute concerning this aspect, be permitted.
2. The students of IIT Roorkee, who have been nominated/ recommended by the Chairman, DAPC/ CAPC, and approved by Dean, Academic Affairs for pursuing study in such other institutions, will only be eligible for such transfer of credits.
3. The subject wise study programme for each student and equivalence for transfer of credits based on the syllabi of the course of the host Institution to the Institute will be recommended by the Chairman, DAPC on case to case basis, and be approved by the Dean, Academic Affairs.
4. The credits earned in other institute will be transferred for award of degree.
5. The maximum permissible limit for transfer of credits will be 24.
6. The subjects and grades earned will be indicated in the consolidate grade sheet/ transcripts with the remark that the grades have been awarded by the host institution.



**Assistant Registrar (Curriculum)**

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1. Chairman Senate & Director
2. All faculty
3. Head of all Departments/ Centres / School
4. Dean, Academic Affairs
5. ADoAA (IT Systems & Admission)/ (Curriculum)/ (Evaluation)
6. Meeting Section
7. Channel i / AIS (Acad. Portal) / Academic webpage of iitr.ac.in