

**ACADEMIC AFFAIRS OFFICE  
INDIAN INSTITUTE OF TECHNOLOGY ROORKEE**

No. Acd./ 1013 /UG-15

Dated: February 04, 2019

**NOTIFICATION**

**Subject: Withdrawal from course allowed up to one week prior to ETE for UG, M.Tech and Ph.D students (Item No. 76.5)**

The Senate in its 76<sup>th</sup> meeting held on 02.01.2019 considered the proposal to amend the Regulation 31(a) of Academic Programmes Regulations for UG regarding withdrawal from course. The approved regulation is as under:-

"Student who wants to withdraw from a course shall apply through the Chairman, DAPC/CAPC, to the Dean, Academics, on a prescribed form. The application should be received in the Academic Office latest by the date, which is one week **before the beginning of the End Term Examination.**

If his/her request for withdrawal is granted, it will be recorded in the registration record of the student and the concerned Course Coordinator will be informed about it. The withdrawal grade would not be recorded on the transcript."

The Senate also extended the same to M.Tech. & Ph.D. students.

  
**Asstt. Registrar (Curriculum)**

**Copy to**(through e-mail):-

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2. Head of Departments/Centres
3. Dean of Academic Affairs
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