

**ACADEMIC AFFAIRS OFFICE  
INDIAN INSTITUTE OF TECHNOLOGY ROORKEE**

No. Acd./ 1011 /UG-15

Dated: February 04, 2019

**NOTIFICATION**

**Subject: Addition of Exceptional 3<sup>rd</sup> to 5<sup>th</sup> year UG students as Teaching Assistants (UGTA) for courses of first year (Item No. 76.3)**

The Senate in its 76<sup>th</sup> meeting held on 02.01.2019 considered and approved the proposal of addition of Exceptional 3<sup>rd</sup> to 5<sup>th</sup> year UG Students as Teaching Assistants (UGTA) for the courses of first year with the following provisions:

3<sup>rd</sup> - 5<sup>th</sup> year UG students are eligible for becoming UGTAs. A department using UGTAs should have a process to select them from among the interested students. On similar lines, a department using PG (this includes Ph.D. students) students to conduct UG tutorials should have a process to select them from among interested PG students. A UGTA is allowed to conduct tutorial classes of 1<sup>st</sup> year only. The concerned teacher should keep track of the performance of TAs and UGTAs involved in conducting tutorial classes. At the end of the semester, students' feedback of such TAs and UGTAs should also be taken and shared with them. The responsibility for good and effective conduct of the course will continue to be that of the concerned teacher.

  
**Asstt. Registrar (Curriculum)**

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